

**SCMEA Orchestra Division
Expense and Travel Voucher**

updated: 8/19/09

(Please check one:)

- All-State or Region Orchestra** **Concert Festival**
 Solo/Ensemble Festival **SCMEA Conference**
-

Name: _____ Date: _____

Mailing Address: _____

City/State: _____ Zip Code: _____

Purpose of Reimbursement: _____

Enter all amounts which apply:

 <hr/> <p>Signature of recipient</p> <hr/> <p>Authorized Signature (SCMEA Officer or designee)</p>
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Mail this form to: Sharon Doyle 257 Hollis Drive Spartanburg, SC 29307
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Service Fees	
All-State Solo Judge.....	\$75 honorarium
Solo/Ens. Festival Judge	\$30 per hr.
Concert Fest. Judge.....	\$25 per hr.
All-State Conductor.....	\$1200 honorarium
Region Orch. Conductor.....	\$450 honorarium
Conductor Per deum.....	\$38 per day (25%,25%,50%)

Honorarium: _____

Wage: _____
_____ hours @ _____ per hour

Mileage: _____
_____ miles @ _____ per mile

To: _____

From: _____

Service Fees: _____
meals/hotels-
(receipts must be attached)

per diem (meals only) _____

Total Payment Requested: _____

(Incomplete forms will be returned delaying payment)